

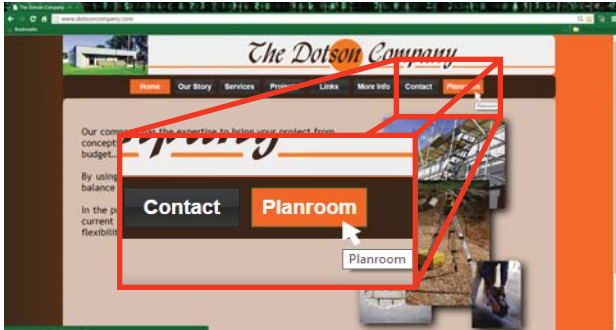
The Dotson Company

PLAN ROOM INSTRUCTIONS

*Please clear your web browser's CACHE & COOKIES.

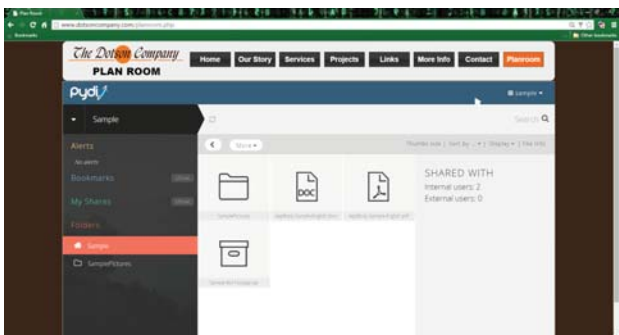
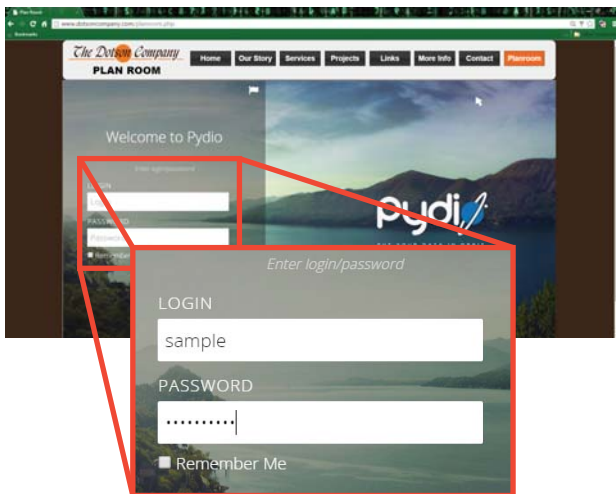
STEP 1.

Go to:
www.dotsoncompany.com
& click on the **Planroom** button



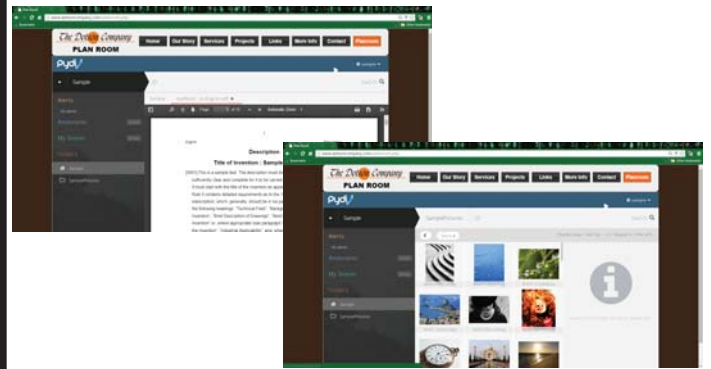
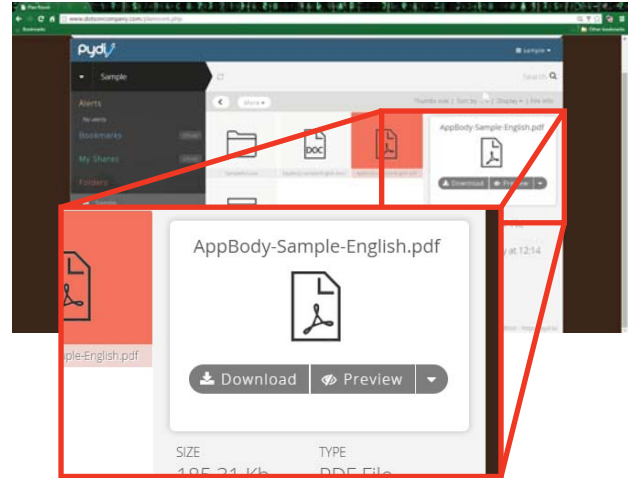
STEP 2.

Enter **User Name / Password**
for the Project you wish to see.
Press Enter



STEP 3.

From here you can **PREVIEW**
& **DOWLOAD** individual files.

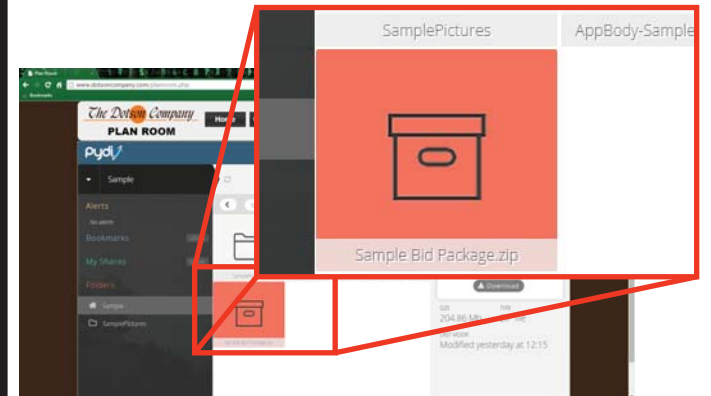


FINALLY.

If you need a large number of the files in the project do not try downloading entire folders or multiple files at once.

BEST OPTION to prevent your Plan Room from crashing. Download the provided **ZIP** file, containing all the posted files, minus updates. [project_name Bid Package.zip](#)

Updates/Addenda will be posted in a separate **UPDATE** folder and labeled by the date posted.



If you have any problems with the Plan Room or need assistance please contact me at The Dotson Company.

JUSTIN DOTSON -
justin@dotsoncompany.com

Office Phone: 419-877-5176